



**St. Patrick's Primary School Saul PTFA  
Proposed Events for 2019/ 20**

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# Proposed Campaign Plan for 2019/ 2020

## 1.0 Summary and Introduction

Following the first meeting of the PTFA for the school year 2019/ 20, the group recommend that the following 10 events run over the course of the incoming academic year as outlined below. A proposal was also put forward that an interactive list of actions be made available for people to check on progress of event actions required and also for potential to commit to completing actions and noting when they have in fact been completed so as to avoid confusion and potential for delays or lack of action. Mark is to check for options to do so.

**Please note:**

- Yellow highlighted sections of the proposals indicate that actions are yet to be determined.
- Grey highlighted sections indicate actions not yet completed.

## 2.0 Proposed Campaigns

### 2.1 Campaign 1: Hallowe'en Disco

**Approach**

- To take place: Thursday 24<sup>th</sup> October – usual times
- Entrance price £2.00 per child/ max £5.00 per family

Action	Who to complete	Completed?
<ul style="list-style-type: none"> <li>• Prize buckets</li> <li>• Treats</li> <li>• Prices for buckets</li> <li>• Door cover – session 1</li> <li>• Door cover – Session 2</li> <li>• Car park cover</li> <li>• Hall decorations</li> </ul>	<ul style="list-style-type: none"> <li>• Claire</li> <li>• Laura (School secretary)</li> <li>• Laura (School secretary)</li> <li>• Rachel and Edel (6:15pm onwards)</li> <li>• Claire and Audrey</li> <li>• To be arranged</li> <li>• Classroom assistants</li> </ul>	<ul style="list-style-type: none"> <li>• Yes</li> <li>• Yes</li> <li>• Yes</li> <li>• On the night</li> <li>• On the night</li> <li>• N</li> <li>• To complete on Thursday afternoon</li> </ul>

## 2.2 Campaign 2: Smarties Challenge (November – date to be confirmed)

### Approach:

- To run over a 2 week period
- Send out flyers and Smarties to each child in school

Action	Who to complete	Completed?
<ul style="list-style-type: none"> <li>• Flyer</li> <li>• Check for sponsorship – provision of smarties</li> <li>• Determine an exact reason for this fund-raising event and advertise on flyer</li> <li>• If no sponsors – purchase Smarties</li> </ul>	<ul style="list-style-type: none"> <li>• Claire to send template to Mark</li> <li>• Check with ASDA/ SPAR WHO???</li> <li>• Mark/Teachers/Children</li> <li>• ??? PTFA would fund – who to order?</li> </ul>	<ul style="list-style-type: none"> <li>• Yes</li> <li>• N</li> <li>• N</li> <li>• N</li> </ul>

## 2.3 Campaign 3: Christmas Raffle (December)

### Approach:

- £100 first prize
- £50 second prize
- Tickets to be sold in lead up to Christmas – Raffle to be held at Christmas plays?

Action	Who to complete	Completed?
<ul style="list-style-type: none"> <li>• £100</li> <li>• £50</li> <li>• Ask for additional prize donations?</li> <li>• Tickets printed</li> </ul>	<ul style="list-style-type: none"> <li>• PTFA to cover</li> <li>• PTFA to cover</li> <li>• ?</li> <li>• Need volunteer to organise with printer</li> </ul>	<ul style="list-style-type: none"> <li>• N</li> <li>• N</li> <li>• N</li> </ul>

## 2.4 Campaign 4: Movie Night in January

### Approach:

- To be held in School Hall
- Children to come in PJs – sleepover angle without the sleepover

- **Parents welcome?** Family movie
- Comp to run in advance for school children to vote for the movie they want – to be revealed on the night (build suspense)

Action	Who to complete	Completed?
<ul style="list-style-type: none"> <li>• <b>Movies to be selected</b></li> <li>• Publicity</li> <li>• Popcorn/ popcorn containers and drinks to be purchased</li> <li>• <b>Entrance charge to be determined</b></li> <li>• Car park cover</li> <li>• Door cover</li> <li>• Help with treats</li> </ul>	<ul style="list-style-type: none"> <li>• Mark/ teachers/ classroom assistants?</li> <li>• ?</li> <li>• ?</li> <li>• <b>PTFA at next meeting?</b></li> <li>• ?</li> <li>• ?</li> <li>• ?</li> </ul>	<ul style="list-style-type: none"> <li>• N</li> <li>• N</li> <li>• N</li> <li>• <b>To be decided at next meeting</b></li> <li>• N</li> <li>• N</li> <li>• N</li> </ul>

## 2.5 Campaign 5: Pub Quiz – February (1<sup>st</sup> week)

### Approach:

- To be held in “The Barn”
- Run prize raffle alongside quiz on the night

Action	Who to complete	Completed?
<ul style="list-style-type: none"> <li>• Liaise with Stephen re dates available in “The Barn”</li> <li>• Organise Quiz master</li> <li>• Check for sponsorship for winner’s prize</li> <li>• Ask for donations for raffle prizes</li> <li>• Organise Publicity</li> <li>• <b>Organise tickets?</b></li> <li>• Organise quiz content</li> </ul>	<ul style="list-style-type: none"> <li>• Mark</li> <li>• Mark – to be decided at next PTFA meeting?</li> <li>• Mark?</li> <li>• <b>Mark – via school? – decide at next PTFA?</b></li> <li>• ?</li> <li>• ?</li> <li>• ?</li> </ul>	<ul style="list-style-type: none"> <li>• N</li> </ul>

## 2.6 Campaign 6: Donut dates/ Muffin Mates (Feb/ March)

### Approach:

- To run with Playgroup

- Playgroup children and P1 – 3 to read with adult help and P.6 and P.7s
- Muffins/ Donuts to be provided

Action	Who to complete	Completed?
<ul style="list-style-type: none"> <li>• Check with school currently running similar event: how to?</li> <li>• Publicity</li> <li>• Contact Nursery school to ask about participation</li> <li>• Purchase Snacks for adults and treats for children participating</li> </ul>	<ul style="list-style-type: none"> <li>• Audrey – to send Mark information</li> <li>• ? Decide at next PTFA meeting</li> <li>• Mark</li> <li>• ? to arrange at future PTFA meeting</li> <li>• ?</li> </ul>	<ul style="list-style-type: none"> <li>• ?</li> <li>• N</li> <li>• N</li> <li>• N</li> <li>• N</li> </ul>

## 2.7 Chocolate Bingo: 2/3<sup>rd</sup> May

### Approach

- To run as previous years

Action	Who to complete	Completed?
<ul style="list-style-type: none"> <li>• Purchase baskets</li> <li>• Purchase chocolate</li> <li>• Organise publicity</li> <li>• Organise Bingo</li> <li>• Door cover</li> <li>• Purchase treats</li> <li>• Organise and assist with tea/ coffee</li> <li>• Bingo Caller</li> </ul>	<ul style="list-style-type: none"> <li>• ?</li> </ul>	<ul style="list-style-type: none"> <li>• N</li> </ul>

## 2.8 Litter pick at the beach

### Approach

- Litter pick at the beach

Action	Who to complete	Completed?
<ul style="list-style-type: none"> <li>• Details to be confirmed and actions determined at next PTFA meeting</li> </ul>	<ul style="list-style-type: none"> <li>• PTFA Group?</li> </ul>	<ul style="list-style-type: none"> <li>• N</li> </ul>

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## 2.9 Sports Day Breakfast Bap

### Approach

- Provide bacon butties at Sports Day for parents and grandparents etc
- Treats for children back in school

Action	Who to complete	Completed?
<ul style="list-style-type: none"> <li>• Bacon and baps to be purchased</li> <li>• Barbecue to be sourced for cooking</li> <li>• Charge to be determined</li> <li>• Publicity</li> <li>• Help on the day</li> </ul>	<ul style="list-style-type: none"> <li>• ?</li> <li>• ?</li> <li>• To be considered at future PTFA meeting</li> <li>• ?</li> <li>• ?</li> </ul>	<ul style="list-style-type: none"> <li>• N</li> <li>• N</li> <li>• N</li> <li>• N</li> <li>• N</li> </ul>

### 2.9.1 Parents evening in June

#### Approach

Options to be considered as below:

- Ladies Night
- 80s/ 90s night in "The Barn" – fundraising buckets to be utilised throughout the course of the evening
- Barbecue in school

Action	Who to complete	Completed?
<ul style="list-style-type: none"> <li>• Options to be considered at next PTFA meeting and actions determined</li> <li>• Date to be determined</li> </ul>	<ul style="list-style-type: none"> <li>• PTFA Group?</li> <li>• To be discussed at future PTFA meeting</li> </ul>	<ul style="list-style-type: none"> <li>• N</li> <li>• N</li> </ul>